



**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

**PUBLIC SERVICES - Revision of Pay Scales - Recommendations of the Ninth Pay Revision Commission on Special Pays to Typists/Stenographers and Typist-cum-Assistants in Secretariat - Orders - Issued.**

**FINANCE (TA) DEPARTMENT**

**G.O. Ms. No. 95**

**Dated: 06-04-2010.**

**Read the following:**

1. G.O.Ms.No.259, Finance (TA) Department, dt.15.10.2005.
2. G.O.Ms.No.198, Finance (TA) Department, dated: 06-07-2006.
2. G.O.Ms. No.52, Finance (PC-I) Department, dated:25.02.2010.

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**ORDER:**

Based on the recommendations of Pay Revision Commission, 2005 orders were issued in the Government Orders first read above, revising the rates of Special Pays to Typists/Stenographers at different rates specified therein depending upon their technical qualifications.

2. Based on the recommendations of One Man Committee, 2006, orders were issued in the Government Order second read above, revising the rates of Special Pays to Typists / Stenographers.

3. In the Government Order third read above, based on the recommendations of the Ninth Pay Revision Commission, orders were issued implementing the Revised Pay Scales, 2010.

4. The Ninth Pay Revision Commission in its report on Special Pays, recommended enhanced rates of Special Pays to Typists/Stenographers.

5. Government have decided to accept the recommendations of Ninth Pay Revision Commission and hereby sanction revised rates of Special Pay to Typists, Typist-Cum-Assistants working in Secretariat, Stenographers, Junior Stenographers, Senior Stenographers, Special Category Stenographers, Personal Assistants, Private Secretaries to Chief Secretary to Government/ Special Chief Secretary to Government / Principal Secretaries to Government/Secretaries to Government / Special Secretary to Government, Reporters of Legislature, Reporters of Shorthand, Bureau of Police Intelligence Department and Court Masters of High Court / Lok-Ayukta/ Andhra Pradesh Administrative Tribunal and other categories who are at present in receipt of Special Pays as detailed in the Annexure to this order.

6. The drawal of this Special Pay in respect of the above employees who are qualified in Telugu and Urdu Typewriting and or Shorthand in addition to English

Typewriting and Shorthand will be subject to the condition that they should have passed the examination conducted by the State Board of Technical Education and Training or by any appropriate authority recognized by the Government of Andhra Pradesh.

7. These orders shall come into force with effect from **01.04.2010**,
8. Necessary amendments to the Andhra Pradesh Manual of Special Pays and Allowances will be issued in due course.
9. The G.O. is available on Internet and can be accessed at the address <http://www.aponline.gov.in> and <http://www.apfinance.gov.in>

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**L.V. SUBRAHMANYAM  
PRINCIPAL SECRETARY TO GOVERNMENT (FP)**

To

The Accountant General, Andhra Pradesh, Hyderabad (20 copies).

The Accountant General, Andhra Pradesh, Hyderabad (By name).

The Pay and Accounts Officer, Hyderabad.

The Principal Secretary to Governor, Andhra Pradesh, Hyderabad.

All Special Chief Secretaries / Principal Secretaries / Secretaries to Government.

The Private Secretary to the Chief Minister and Private Secretaries to all Ministers.

All the Departments of Secretariat (10 copies each).

All the Heads of Departments (including Collectors and District Judges).

The Registrar, High Court of Andhra Pradesh, Hyderabad (with covering letter).

The Secretary, Andhra Pradesh Public Service Commission (with covering letter).

The Managing Director, Andhra Pradesh TRANSCO/GENCO, Hyderabad (with covering letter).

The Managing Director, Andhra Pradesh State Road Transport Corporation, Hyderabad (with covering letter).

All District Treasury Officers (with copies for sub-treasury offices).

All District Educational Officers/All Principals of Junior Colleges.

All the Chief Executive Officers, Zilla Praja Parishads.

All District Panchayat Officers.

All Mandal Development Officers.

All Secretaries of Zilla Grandhalaya Samsthas through Director of Public Libraries, Hyderabad.

All Secretaries of Agricultural Market Committees through Commissioner and Director of Agricultural Marketing, Andhra Pradesh, Hyderabad.

All Commissioners/Special Officers of the Municipal Corporations/Municipalities.

All Recognised Service Associations.

The Commissioner, Government Printing Press, Andhra Pradesh, Hyderabad for publication in the Andhra Pradesh Gazette.

Copy to the General Administration (Cabinet) Department.

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**ANNEXURE**  
**to G.O.Ms.No. 95 , Finance (TA) Department, dated: 06-04-2010**  
**Special Pays**

Sl. No.	Department & Category	Existing Amount Rs.	Recommended Amount Rs.	Remarks
1.	<b>Typist (including Typists-cum-Assistants)</b>			
	<b>i)</b> Lower Grade in English	80/-p.m	110/- p.m	
	<b>ii)</b> Lower Grade in Telugu/Urdu	90/-p.m	120/- p.m	
	<b>iii)</b> Higher Grade in English	120/-p.m	150/- p.m.	
	<b>iv)</b> Higher Grade in Telugu/Urdu	130/-p.m	160/- p.m	
	<b>v)</b> Lower Grade in both English and Telugu / Urdu	150/-p.m	180/- p.m	
	<b>vi)</b> Lower Grade in Telugu/ Urdu plus Higher Grade in English <b>or</b> Lower Grade in English plus Higher Grade in Telugu/Urdu.	175/-p.m	200/- p.m	
	<b>vii)</b> Higher Grade in English plus Higher Grade in Telugu/Urdu.	180/-p.m	210/- p.m	
2.	<b>Stenographer:</b>			
	<b>i)</b> Lower Grade in English Shorthand	80/- p.m.	130/- p.m	<b>Stenographers who have both shorthand and Typewriting qualifications may be allowed special pays for both the qualifications in accordance with the rates prescribed.</b>
	<b>ii)</b> Lower Grade in Telugu /Urdu Shorthand	90/- p.m.	140/- p.m	
	<b>iii)</b> Higher Grade in English Shorthand	120/- p.m.	170/- p.m	
	<b>iv)</b> Higher Grade in Telugu/Urdu Shorthand	130/- p.m.	180/- p.m	
	<b>v)</b> Lower Grade in both Telugu/Urdu and English shorthand	150/- p.m.	200/- p.m	
	<b>vi)</b> Lower Grade in	150/- p.m.	200/- p.m	<b>Stenographers</b>

	Telugu / Urdu Shorthand and Higher Grade in English Shorthand <b>or</b> Lower Grade in English Shorthand and Higher Grade in Telugu / Urdu Shorthand			<b>who have both shorthand and Typewriting qualifications may be allowed special pays for both the qualifications in accordance with the rates Prescribed.</b>
	<b>vii)</b> Higher Grade in Shorthand in both Telugu/Urdu and English	175/- p.m.	225/- p.m	
	<b>viii)</b> High speed of 150 words per minute in English Shorthand	400/- p.m.	450/- p.m	<b>Persons drawing this special pay shall not be eligible for special pay of stenographer separately</b>
	<b>ix)</b> High speed of 180 words per minute in English Shorthand	450/-p.m.	500/- p.m	
	<b>x)</b> High Speed of 80 words per minute in Telugu Shorthand/ Urdu Shorthand	450/- p.m.	500/- p.m	